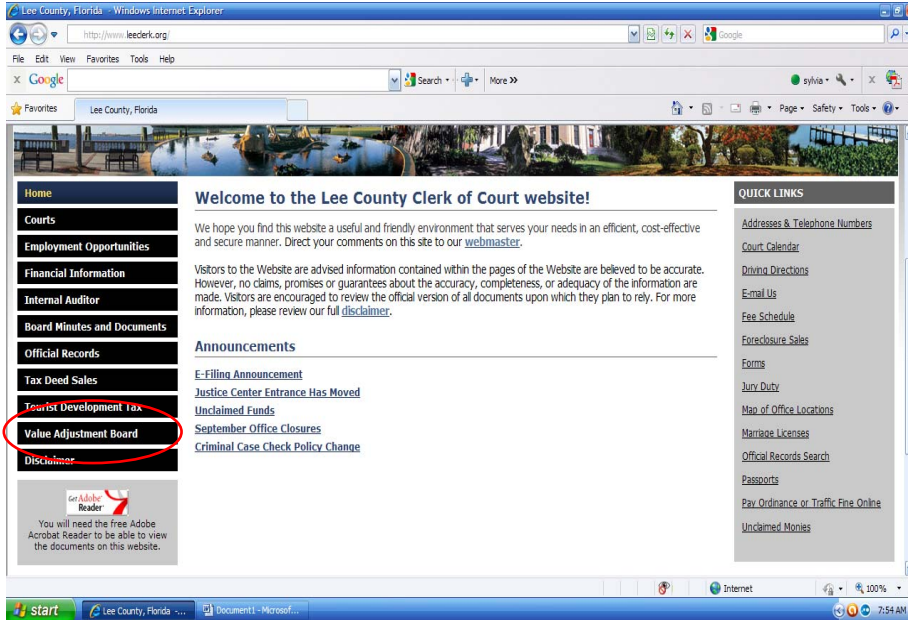
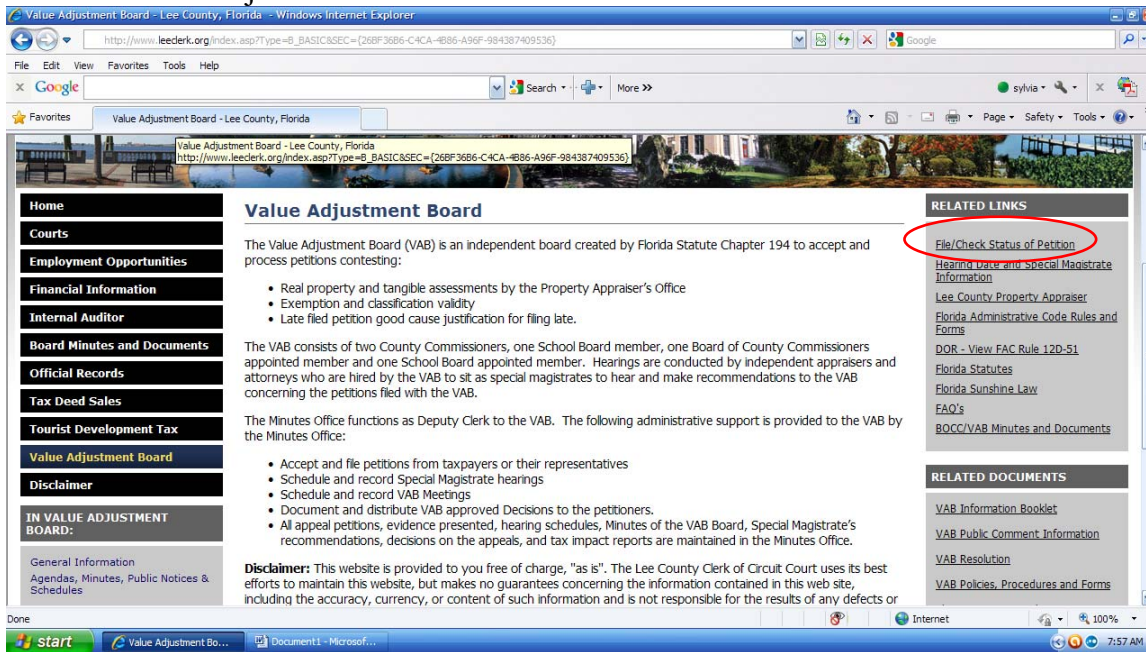


Instructions for filing a petition from the Lee County Clerk of Court Website

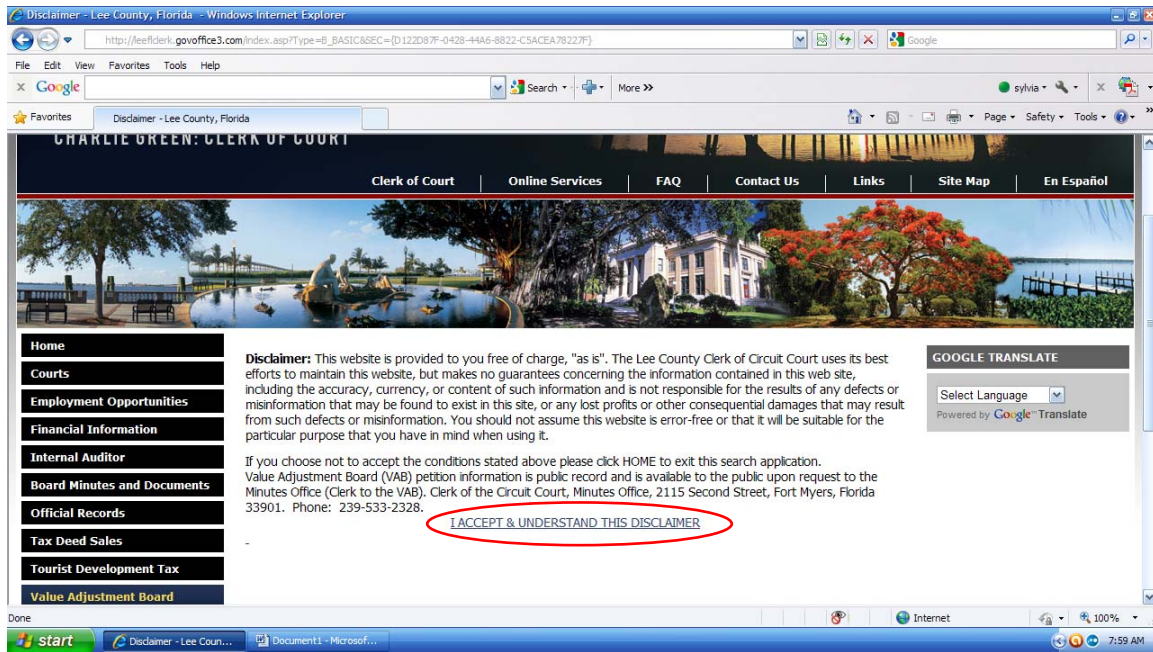
To file a petition go to the Clerk of Court Website which is www.leeclerk.org, from the home page look for the menus on the left.



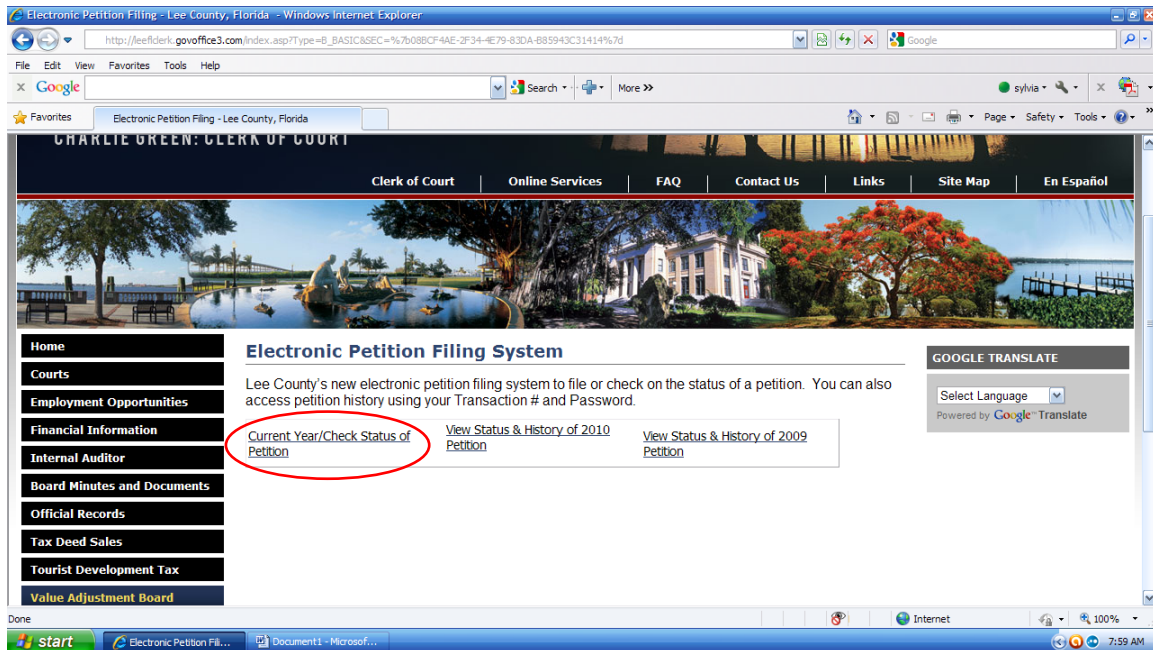
Click on Value Adjustment Board link:



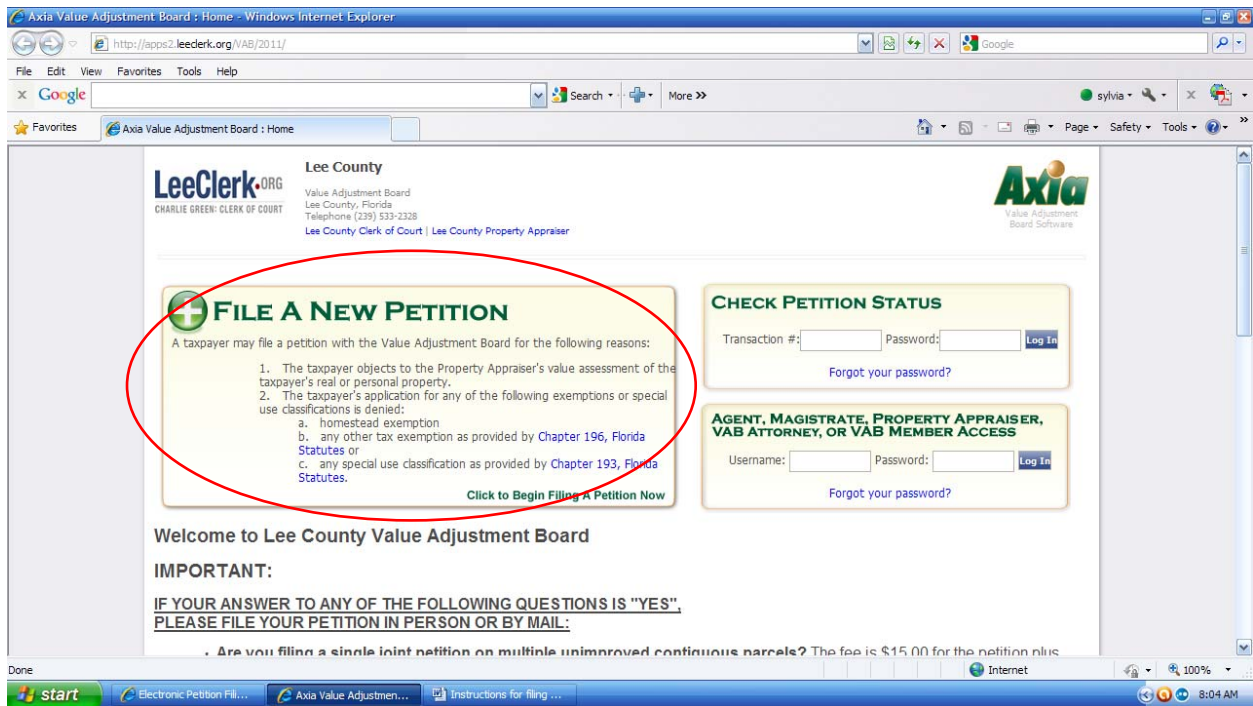
Look for the menus on the right under related links in the grey box for: **File/Check status of petition**. Click on this link:



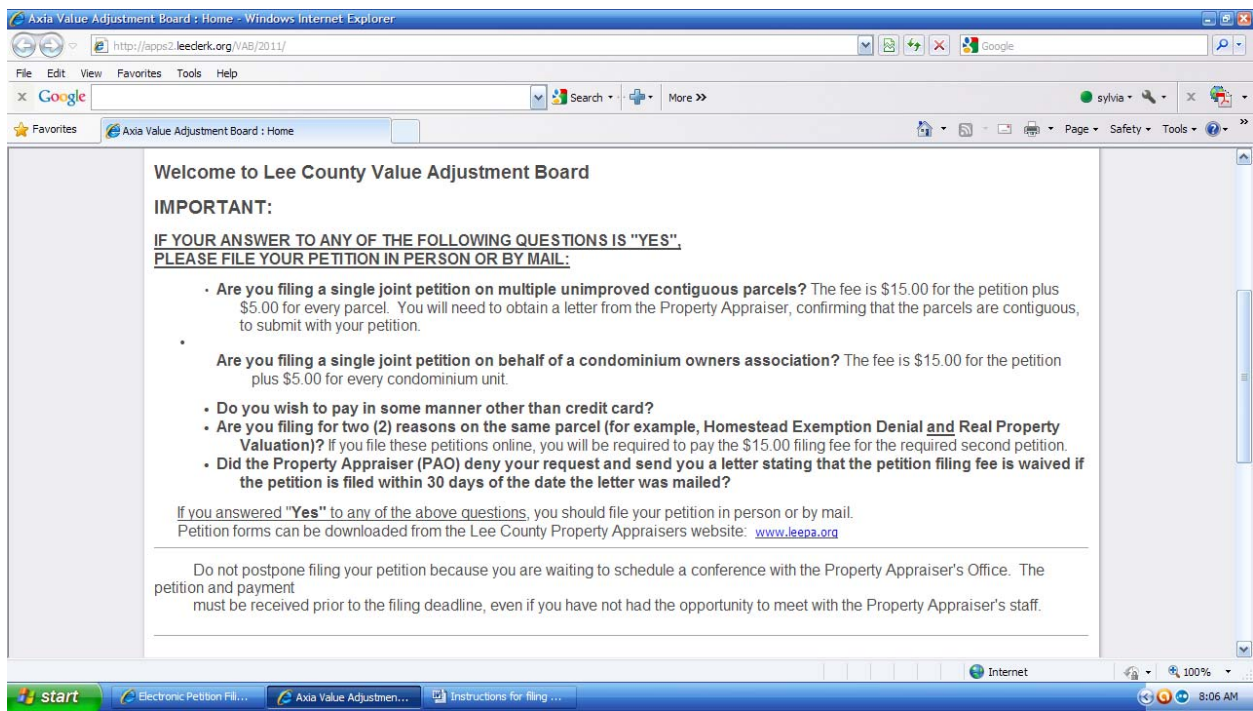
Click on the accept disclaimer link; this will bring you to the electronic filing system



Under this page click on the Current year/Check Status of Petition link;



From this page click on File a new Petition and follow the prompts; there are instructions for filing a petition on this page also as shown below; you will need to have the Mailing address and the physical address of the property you are filing on. You will need the parcel ID number AKA a STRAP# the seventeen digit number that is located on your TRIM notice (see example: 11-44-24-15-00000.0010)



Axia Value Adjustment Board : Home - Windows Internet Explorer

http://apps2.leederk.org/VAB/2011/

File Edit View Favorites Tools Help

Google Search

Axia Value Adjustment Board : Home

Do not postpone filing your petition because you are waiting to schedule a conference with the Property Appraiser's Office. The petition and payment must be received prior to the filing deadline, even if you have not had the opportunity to meet with the Property Appraiser's staff.

BASIC INFORMATION ABOUT FILING A PETITION ONLINE:

Please complete the appropriate online petition form by filling in all required fields and clicking "Submit". Please do not click the "Back button on your web browser while filling out the petition.

After submitting your petition, you will be prompted to submit the required \$15.00 filing fee by Mastercard or Visa:

- Please make a note of the Transaction Number and Password displayed in the top left corner of the payment submittal page.
- Please note that a Convenience Fee of \$0.53 (3.5%) will be added to the transaction by the credit card processor and will show on your credit card statement.

A valid email address is required to submit a petition online. After filing and payment are complete, you will receive an email at the email address that you provide. The email will contain information regarding the status of your petition and your Transaction Number and Password. With this information, you will be able to:

- Log in to track your petition status and hearing date(s) information
- Review your petition
- Submit your evidence in PDF format
- Review evidence submitted by the Property Appraiser
- View other documentation related to your petition

start Electronic Petition Fill... Axia Value Adjustmen... Instructions for filing ... Internet 100% 8:09 AM